

## Annual General Meeting (AGM) 20 May 2025

### In person attendance and virtual attendance via Zoom

The Venues Collection, Yarnfield Park, Staffordshire, ST15 0NL

### Meeting commenced at 12.30pm

#### AGM01/25 Welcome and review of 2024

Our Chair of Council welcomed Trustees, Member Representatives and Members of the College of Paramedics to the meeting and summarised the format of the AGM.

The AGM is a vital component of robust and transparent organisational governance and a perfect and positive opportunity to share with you, our members, what we have achieved in the previous year, with a little look forward to the year ahead. Being involved with the College of Paramedics, and taking part in this AGM today, these are professional activities, and can contribute towards your ongoing CPD.

Our Chair of Council confirmed with our Head of Governance that the AGM is quorate with a minimum number of 50 voting members attending.

Our Chair of Council welcomed and introduced our President to present some PowerPoint slides aligned to our strategic aims together with a review of activities and achievements in 2024 as follows:

#### \* Leadership

- Built links in all four nations into government departments, ensuring that the Paramedic profession is being heard and our voice and views are at the right tables
- Publication of our first general election manifesto, listing the key priorities from the new incoming government for the Paramedic profession
- Met with health ministers across nations and started to lobby on key issues
- Engaged with the policy affairs national networks across the UK

#### \* Excellence

- Continue to meet and lobby for equality with other professionals across the primary and urgent care landscape
- Paramedics are now able to attend the Faculty of Sexual and reproductive health registered trainer course, something previously only open to medical and nursing colleagues,
- Primary and prescribing conference in Leeds, another great success
- Trauma series, 6 episode programme of CPD aimed at management of road traffic collisions reaching over 1000 members
- EXIT project, key stakeholder, will take time to understand the implications and adjustments to practice that are required, but we will continue to work with stakeholders to make changes to practice as required
- Development of advanced practice guidelines. JRCALC for standard care, but nothing exists for enhanced, advanced care at critical care incidents. Something we are keen to explore, agree and standardise, including working alongside the faculty of pre hospital care on this work.
- MOU with the HCPC to enable closer information sharing and intelligence on paramedic education

- Paramedic Education Network – now 10 geographical education networks with network leads in place to offer support and leadership, 2 in person events held during 2024 for ongoing support in the education pillar
- Learner listening session, 10 held, 150 learners engaged to provide feedback and insight into the challenges being faced by learners within the paramedic profession
- Working with Ambulance trusts and the James Lind Alliance on research priority setting to support future UK paramedic research
- Research centre has participated in the ongoing refresh and updating of JRCALC guidance
- Hosted a national research conference seeing significant expansion of attendance and engagement from across Paramedic research community in the UK and further afield.
- Represented the college at many research forums such as National Ambulance research steering group, 999 research forum, community of allied health professions research
- Pioneered (CRED) College of Paramedic research database, initiative to expand the dissemination of research results
- Co-launched with RCEM educational modules in research, setting a new benchmark for research education and standards

#### ✿ Membership

- Membership has seen a 2.5% increase in full members during 2024, unfortunately we continue to see a decline in student and associate members, we are working actively to address this to enable the college to continue to grow, and our marketing and membership teams are working to understand and reverse this position during 2025.
- We launched the college of paramedics app, which you can now use to get news, insight and the British paramedic journal
- We received our Royal Charter in February 2024, ensuring the future of the college is now set within the fabric of the nation
- We hosted another hugely successful International Paramedics Day in July,
- We have reviewed the role of Liaison, and are working during 2025 to refresh this, along with our CPD offerings.
- We signed the Armed Forces Covenant ensuring a fair, respectful and consistent approach to those who have served in the armed forces, and their families.

#### ✿ Wellbeing

- The Revive, Thrive, Breathe (RTB) programme, has again offered many members the opportunity to attend a retreat, and to focus on their health and wellbeing, away from the pressures of everyday life in the Peak District, and the Snowdonia national Park.
- Other activities include:
  - Peer Support to those going through Fitness to Practice proceedings
  - Engagement in the development of the wellbeing and resilience workbook for ambulance clinicians
  - Emergency Services mental health symposium
  - Our Chief Executive joined AACE in their webinar exploring suicide prevention within the profession
  - Engagement at a national level at various workstreams such as suicide prevention and sexual safety
  - Working with stakeholders such as The Ambulance Staff Charity (TASC), Health and Care Professions Council (HCPC), services from across the UK, and the Royal Foundation on mental health and wellbeing workstreams and projects.

#### ✿ Strength

- We have continued to enhance our risk management framework, with a greater view of the risks that not only confront the profession, but the risks that confront the college. We have refreshed our Board assurance framework, concentrating on:
  - Financial sustainability
  - Reputation of the college
  - Membership growth
  - Technological and cyber threats
  - Climate change

- We are moving our banking to a new provider, we have undertaken recruitment to support the mitigation of these risks in various roles
- We recognise the challenges that people face in their everyday lives, and we are continually reviewing our approach to risk management to ensure that the college is as a robust organisation, and charity that it can possibly be
- Our future priorities to mitigate some of these risks are:
  - Financial sustainability
  - Digital innovation
  - Enhancing member and community trust in the college
- \* Public consultations responded to including:
  - The Independent Investigation of the NHS by Lord Darzi
  - Public Health Bill for Northern Ireland
  - UK Government's 10 Year Health Plan
  - Scottish Government's Palliative Care Matters in all five-year strategy
  - UK Government's separate pay spine for nursing
  - Impact of population change in Wales
  - Professional standards authority consultation
- \* Inquiries participated in:
  - Scottish COVID-19 inquiry
  - Manchester arena inquiry
  - COVID-19 public inquiry
  - David Fuller inquiry
- \* Manuscripts reviewed
  - The wellbeing and resilience workbook for ambulance clinicians
  - Paramedic research
- \* Statements released
  - Response to separate pay spine for Nursing UK Government consultation
  - Response to consultation on the professional standards authority's good practice guidance documents in support of regulatory reform
  - Statement on international conflict
  - Statement regarding Sky News investigation into unacceptable sexualized behaviour in the ambulance sector
  - Statement regarding major incident in Southport
  - Statement regarding the violence during summer 2024, and its impact on the paramedic profession
  - Follow up statement regarding unacceptable sexualized behaviour in the ambulance sector
- \* Clinical development
  - Undertook the faculty of sexual and reproductive health registered trainer course
  - Primary care and prescribing conference
  - Hosted the trauma series
  - Progression in reviewing the latest evidence from the EXIT project
  - Piloting PESP project and MAGIC project
- \* Education
  - Memorandum of understanding signed with the HCPC to formalise our close working relationship
  - Two in person Paramedic Education Network (PEN) events taken place
  - Learner listening sessions have commenced
  - Interactive career framework has been reviewed and refreshed
  - New virtual reality 360 degree e-learning module developed and launched
- \* Professional standards
  - Worked alongside members and partners to produce a portfolio paramedic format of working through videos
  - Produced the international paramedic booklet

Appreciation and thanks were provided to the College of Paramedics staff for their work involved in delivering elements outlined.

### **AGM02/25 Presentation of 2024 AGM minutes**

Our Chair of Council informed the meeting that the 2024 AGM minutes are available to view on the College [website](#), having already been approved through an email to last year's AGM attendees. As attendees today, please look out for an email in the coming weeks to approve the 2025 AGM minutes.

### **AGM03/25 Presentation of annual report and accounts**

Our Honorary Treasurer presented the annual report and accounts which have been approved by the Board.

Our Honorary Treasurer extended his thanks to our Management Accountant for her work involved in the accounts.

Our Honorary Treasurer provided a summary to attendees of the 2024 annual report and accounts which have been filed with Companies House and the Charities Commission. The annual report 2024 which includes the accounts was available in the room at the AGM and can be viewed on our website [here](#).

It was noted that the annual report and accounts are complimented by contributions from:

- \* Membership and communication
- \* Education
- \* Clinical development
- \* Professional standards
- \* Research
- \* Administrative services

Finally, our Honorary Treasurer gave their heartfelt thanks for the commitment and hard work of our Member Representatives.

### **AGM04/25 Announcement of 2025 election results**

Our Chair of Council highlighted that this year, full members were given the opportunity to stand for 3 Trustee positions and 9 Paramedic Council positions. We had 3 members put themselves forward for the Trustee positions and 17 candidates stood for the 9 member representative positions as follows:

- \* President
- \* Vice President (Honorary Secretary)
- \* Trustee (Clinical Development)
  
- \* Scotland Member Representative
- \* Northern Ireland Member Representative
- \* Wales Member Representative
- \* North West Member Representative
- \* Yorkshire and The Humber Member Representative
- \* West Midlands Member Representative
- \* East Midlands Member Representative
- \* London Member Representative
- \* Military and Overseas Member Representative

Our Chair of Council expressed her thanks to all the candidates, all of whom were very strong. The College is privileged to have these individuals come forward and be prepared to give their time and energy to their profession and professional body.

It was noted that no members stood for the West Midlands position.

The following candidates won their elections and will take on their positions immediately following the close of the AGM. Our Chair of Council congratulated the following:

## Trustee Elections

- \* Jon Price was re-elected unopposed to his second and last term of two years as President
- \* Kerry Robertshaw was re-elected unopposed to her second and last term of two years as Vice President (Honorary Secretary)
- \* Mary-Jane Emery was re-elected unopposed to her second and last term of two years as Trustee (Clinical Development)

## Member Representative Elections

- \* Scotland – Tom McMurray was elected unopposed into his second term
- \* Northern Ireland – Jacqueline O’Neill was elected unopposed into her second term
- \* London – Henry Agbor was elected unopposed into his second term
- \* Yorkshire and the Humber – Louise Whittaker was elected in a contested election into her second term
- \* North West – Laura Oliphant was elected unopposed into her first term – welcome Laura
- \* Military and Overseas – Liam Naylor was elected unopposed into his first term – welcome Liam
- \* East Midlands – Chris Booth was elected unopposed into their first term – welcome Chris
- \* Wales – Tom Turner was elected in a contested election into his first term – welcome Tom

The **Student Council** tenures run January to January, the **new** student member representatives in 2025 are:

- \* Oliver Lodmore, Chair (was North West)
- \* Victoria McGaughey, Vice-Chair (was North East)
- \* Salieu Jobe (Military)
- \* PJ Kinsella (Wales)
- \* Daniel Johnstone (North East)
- \* Samuel Storey (North West)
- \* Janine Taylor-Hayes (East Midlands)
- \* Richard Whittingham (West Midlands)
- \* Georgina Heron-Edmends (South East)
- \* Khalid Alqahtani (South West)

Our Chair of Council expressed her thanks and appreciation on behalf of the College of Paramedics to our outgoing Paramedic Council Representatives.

Our Chair of Council also expressed her thanks to our Head of Governance and Governance Assistant for their work on the elections.

## AGM05/25 AGM Q&A

Our Chair of Council and President offered attendees the opportunity to ask any questions. No questions were posed.

Attendees were also offered the chance to speak to the Chair of Council and/or President outside of this meeting.

Meeting formally closed at 1.02pm